# Password Policy

Company:

Domain: Date:

**Your Policy Choices Recommendations**

Passwords Expire in: Days 90

Minimum Password Length: 8-10

Remember: Passwords 24

Lockout after: attempts 5

Attempts within: minutes. 30

Lockout is for: minutes (administrator will unlock it) 0

**Sample Policy Text:**

We have adopted the following password security policy for our company.

User passwords will expire every days. You will get several warnings prior to when your password expires, and you will be required to change your password. All passwords are must be at least characters long, and can include any letters, numbers, and the following characters:

~ ` ! @ # $ % ^ & ( ) - \_ { }

**Please Note: Your password is case sensitive.**

The system will remember your last: passwords so you will not be able to immediately reuse the same passwords. Should you attempt to log on times with the incorrect password, you will be locked out of the network for minutes. Should you forget your password, you will need to contact the system administrator to gain access to the network.

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